



March 01, 2022

SPECIAL ORDER NO. 27
Series of 2022

SUBJECT : DESIGNATING MS. JEROLET C. SAHAGUN AS SPECIAL DISBURSING OFFICER TO HANDLE CASH ADVANCE OF PHP 50,000.00

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In the interest of service, **Ms. Jerolet C. Sahagun**, Chief of the Laboratory Services Division (LSD) is designated as Special Disbursing Officer (SDO) to handle cash advance of **fifty thousand pesos (PhP 50,000.00)**. The said cash advance will be used for payment of the registration and delivery fee for participation of LSD in the Fertilizer Proficiency Testing (PT) Program organized by the Quality Assurance and Testing Center 3, Directorate for Standards, Metrology and Quality in Ho Chi Minh, Vietnam.

As such, Ms. Sahagun shall liquidate her cash advance as soon as the above-mentioned activity has been completed, otherwise salaries and/or any amount due her shall be withheld.

The designation of Ms. Sahagun as SDO, is subject to the usual government accounting and auditing rules and regulations.

For compliance.

  
**WILFREDO C. ROLDAN**  
Executive Director



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